

## **GOVERNMENT RELATIONS MANAGER / SENIOR GOVERNMENT RELATIONS MANAGER**

Trust for America's Health (TFAH), a leading public health policy, research, and advocacy organization, has an opening for a **Government Relations Manager or Senior Government Relations Manager**, to lead the organization's work on behavioral health, including substance misuse and mental health. The Government Relations Manager will be responsible for developing and managing the legislative and regulatory strategy on a range of priority issues focused on prevention of substance misuse, suicide, adverse childhood experiences, and federal appropriations that impact behavioral health.

The Government Relations Manager also works with other departments at TFAH to help develop related policy recommendations and reports and organizes outreach to partner organizations. The position will lead a coalition of partners dedicated to primary prevention of behavioral health concerns. This individual will work closely with Government Relations colleagues to cultivate and maintain relationships with key Congressional, Administration, and federal agency staff; draft background documents, testimony, hearing questions, and other advocacy documents; and represent TFAH and its positions in both public and private meetings.

TFAH is a non-profit, non-partisan organization in Washington, DC that promotes optimal health for every person and community and makes the prevention of illness and injury a national priority. TFAH envisions a nation where prevention and health equity are foundational to policymaking at all levels of society. Some focus areas at TFAH include public health funding, public health preparedness, obesity, health equity, social determinants of health, substance misuse and suicide, infectious disease, and healthy aging. Examples of TFAH reports, advocacy positions, and related materials are available at: <http://www.tfah.org>.

### **Ongoing Responsibilities**

1. Manage TFAH's legislative and regulatory activities related to issues impacting behavioral health, and potentially other prevention and public health related issues.
2. Develop and advance TFAH funding priorities, and closely monitor the budget and appropriations process, including drafting appropriations backgrounders, testimony, hearing questions and report language.
3. Lead a broad coalition of partners engaged on primary prevention of alcohol, drug, and suicide deaths with a special focus on joint advocacy and cross-sector education.
4. Develop and advance strategy for TFAH's policy priorities.
5. Organize and attend relevant Congressional, Administration, and federal agency meetings, hearings, issue briefings, and related activities in order to advance TFAH's agenda.

6. Work with Congressional staff, coalition partners, and other stakeholders to draft legislation and regulatory comments in support of TFAH's priorities.
7. Initiate and maintain relationships with members of Congress and their staff and executive branch officials to provide input into priorities and to build support for TFAH priority issues in Congress and the Administration.
8. Conduct research and prepare background materials, advocacy documents, testimony, regulatory comments, hearing questions, and external correspondence to policymakers.
9. Work with the Communications and Policy Research team on relevant reports and products, helping to craft the content regarding legislative, programmatic and/or policy recommendations and providing information on key relevant government programs, policies and funding.
10. Provide input into drafting of Government Relations section of narrative reporting requirements for TFAH grants and contracts.
11. Establish and maintain a network of contacts with other organizations and coalitions, building partnerships to advance policy goals.
12. Deliver presentations at conferences and meetings, as well as initiate and/or provide input into the drafting of commentaries, peer-reviewed articles, and other relevant publications.
13. Organize and manage Congressional briefings pertaining to issue areas assigned.
14. Other duties and tasks as assigned.

### **Minimum Qualifications**

1. Bachelor's degree in public health, political science, public policy or related field (Master's degree preferred).
2. Four to six years of direct federal legislative and regulatory experience. Capitol Hill or federal advocacy experience preferred, and background in public health is a plus.
3. Thorough working knowledge of the federal legislative and regulatory process.
4. Excellent communication skills (interpersonal, written, and verbal), including public speaking.
5. Ability to understand research and present complex concepts to audiences with little scientific background.

6. Excellent organizational skills, the ability to think logically, and pay close attention to details.
7. Ability to organize and partner with grassroots and professional constituencies in support of policy goals.
8. Ability to work both independently and with a team with confidence and reliability.
9. Knowledge of the use of technology and information systems to build broad-based support for priority issues.

### **Supervision**

This position reports to the Director of Government Relations. Salary and title commensurate with experience and qualifications.

### **Location**

Based on the current state of the COVID-19 pandemic, TFAH staff are currently teleworking. This position is based in Washington, DC.

### **Additional Information**

TFAH requires its employees to be [fully vaccinated](#) against COVID-19 and to wear a facemask while on the premises at all times unless alone in a private office, in compliance with current federal and local government directives and guidance. In accordance with applicable law, TFAH will consider potential reasonable accommodations to the COVID-19 vaccination requirement or mask requirement for a bona fide medical reason or because of a sincerely held religious belief, practice, or observance.

**To apply:** Applicants should submit a cover letter and résumé to [esarfo@tfah.org](mailto:esarfo@tfah.org). Please, no calls or faxes.

*Trust for America's Health is an equal opportunity employer.  
Learn more about us at [www.tfah.org](http://www.tfah.org).*